

PTH General Meeting

October 3, 2018 at 7:00 PM

**Board Members in Attendance:** Ashli Brown, Heidi Coy, Kathryn Danielson, Heather Leaman, Jane Liston, Mary Norton, Jen Rice

**Start:** 7:04 PM

*PTH Mission Statement*

Hope Lutheran’s PTH is a Christian organization whose mission is to provide and support activities which enhance the spiritual, social and academic experience of students, families and educators.

To achieve this, the organization shall seek to:

* Support parents in understanding and appreciating their children
* Provide parents with additional skills needed for raising their children
* Support teachers by helping them to understand the needs within the home

Welcome and Introductions – Heather Leaman, PTH President

* Introduction of board members

Principal Welcome – Kristin Okabayashi

* Opening Prayer and welcome
* Curriculum Night: best attended over last several years
* Enrollment is high this year: full classrooms, high energy, lots of new faces
* Looking forward to a great year

Budget Update

* No update tonight; still finalizing from last year
* Will have an updated budget at next meeting

Room Parent

* Each classroom has a room parent, with some classes having more than one
  + Classrooms with 1: 3rd, 4th, 7th, 8th
* Per Parent Survey, some would like to assist but not be lead room parent

Board Member Vacancies

* Vice President and 2 Member-at-Large positions open
  + Anyone interested??
  + Member-at-Large position description included at end of minutes
* Ashli Brown for Vice President: motion passed
* Tashina Shelland for Member-at-Large: motion passed

PTH Meetings Proposed Topics (see attached)

* Usually have one meeting per trimester. Adding more meetings to keep involvement interest
* November: Meet the Specialists
  + Art, music, PE – philosophy and theory
* February: transitions
  + Middle School focus, transition from small school to high school
  + Panel of alumni in high school to talk about their experiences and answer questions
* March/April ideas needed
  + Internet/social media
    - Screening of *Like* at Seattle Lutheran HS. Could rescreen
    - Have partnered with SLHS in the past for screenings
  + Cell usage
  + Parents’ social night
    - Off campus event, get to know parents
* May: planning for 2019-2020 school year

Fundraising

* Chinook Books (current fundraiser)
  + Due October 15th but have wiggle room and can move to the end of the month
  + Will send out reminder info
* Fall Frolic
  + Piggyback on the Junction Harvest Festival on October 28th
  + Anyone interested in co-chairing with Heidi Coy?
  + Roller skating allowed in gym? Unknown, something to double check with SLHS
    - Future event idea? rent Southgate Roller Rink
* Goal is to raise around $15,000 for the year

Community events

* Movie night/afternoon in November
  + Parents night out
* Lock-in for older students
  + Need parent volunteers
* All family dance,
  + Dance and/or other event for older students
* UW portable planetarium
* Cupcake challenge
  + Contest by grade
  + Invite community members to judge
* Penny war
  + Competition between classes
  + Collect pennies, different variations for scoring
* \_\_\_\_\_-a-thons
  + Walking, reading, etc
  + Dance (tie-in with family dance)
* Art Walk Auction
  + This would be a mini-auction since our large auction is bi-annual
  + Sell tickets, heavy appetizers
  + Sell art from students, parents, friends
  + Will send a SignupGenius for volunteers to chair this event
* Buy-in Parties
  + Buy a seat at a restaurant or hosted by Hope families

Questions

* Pre4 classroom parent volunteers with older students
  + Are they able to earn PIP hours for time in preschool classrooms??
    - Kristin will check
* How to report PIP?
  + Form in office or online <https://hls.hopeseattle.org/forms/pip-hours-form/>
    - Turn in as you get them, or by the end of the month (helpful for the Office)
  + Hours are rounded to the nearest ¼ hour
  + Other family members (grandparents, aunts, uncles, etc) can earn PIP
  + 30 hours per family, 15 for single parent homes
  + Statement sent home at trimesters
  + Check school website or Words of Hope for volunteer opportunities
    - https://hls.hopeseattle.org/home/parents/pip/

**Adjourned:** 7:43 PM

**Next meeting:** General Meeting on Wednesday, November 7th at 7 PM

Proposed PTH Events for 2018-2019

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| **August / September** |  | **October** |
| Aug 28th: Back to school BBQ/meet the teacher |  | Oct 3rd: PTH meeting- Getting to know you and the Year ahead! |
| Sept 4th: Back to School breakfast and Boohoo/Yahoo Social 8:15-8:40am Chapel following |  | Oct 15th: Fundraiser: Cupcakes War! |
| Sept 12th: Chinook Book Fundraiser begins |  | Oct 17th: Coffee with Kristen 8:15am |
| Sept 25th: Curriculum Night 7:00pm |  | Oct 17th: Room Parent orientation 7:00pm |
|  |  | Oct 23rd: Kindergarten Night |
| **November** |  | **December** |
| Nov 7th: PTH meeting – Meet the Art, Music and Technology teachers |  | TBD: Class parties |
| Nov 5-9: Treats for troops – donate left over candy |  | Dec 5th: Grades 1-5 Christmas Concert 7:00pm |
| Nov 14th: Donuts with dad 8:15am |  | Dec 7th: Preschool/Kinder Christmas Concert  6:30pm |
| TBD: Fall Carnival |  | Dec 12th: Songs of Winter Concert 7:00pm |
| TBD: Movie night for parent’s Christmas shopping |  |  |
| **January** |  | **February** |
|  |  | TBD Feb/March: Middle School Dance |
| Jan 8th: Preschool Open House 6:30pm |  | Feb 6th: PTH meeting - Transitions |
| Jan 9th: Muffins with Mom 8:15am |  | Feb 14-19: LEST |
| Jan 15th: Pacific Science Center Van |  | TBD: Class parties - Valentine’s day |
| Reenrollment begins! |  |  |
| **March** |  | **April** |
| March 6th: PTH meeting 7:00 pm - Parent ED TBD |  | April 10th: PTH meeting 7:00 pm - Parent ED TBD |
| March 20th: Coffee with Kristen 8:15am |  | TBD Fundraiser: overnight at school 5-8th grades |
| TBD: Room Parents activity |  | April 30th: Academic Fair 7:00pm |
| **May** |  | **June** |
| May 8th: PTH meeting 7:00pm  Year in review - look to next year |  | TBD: End of year Celebration |
| May 6-10: Teacher appreciation |  | Begin planning for 2019-2020 Auction. First meeting TBD |
| May 6-10: Volunteer appreciation |  | June 13th: Last Day of School and  8th Grade Graduation 7:00pm |

# PTH Member-at-Large Job Description

## Hope Lutheran School

## Seattle, Washington

**Characteristics**

* Desire to serve the PTH, the school, and ultimately the students.
* Understand the organization’s mission
* Good listening skills
* Effective communication skills

**Responsibilities**

* Participate in board meetings and provide input for decisions
* Chair or co-chair at least one fundraiser
* Assist other PTH board members, committee and event chairs wherever help is needed
* Keeping up to date on events and happenings concerning Hope Lutheran School
* Be an ambassador for the PTH and the school

**Typical Monthly Tasks**

* Participate in board meetings
* Participate in general meetings

**Training and Resources**

* Past files and examples
* Computer files

PTH Member-at-Large Job Description

Created July 31, 2017