



You received the gorgeous Save The Date...the sparkly invitation is almost to your inbox...the momentum is building...it's almost here!! The 60th Anniversary Auction is only 46 days away!

The Auction Committee has been meeting weekly to plan a night you won't forget. The Procurement Team has been working tirelessly to secure as many amazing experience focused donations as possible so that we can have a fun, fabulous and favorable auction, but we still need your help!

Please consider offering your personal assistance to the auction or donating an experience, a buy-in party or something amazing that **you** would love to bid on!

#### How you can help Prior to the Auction:

1. Class Baskets! Please donate to your class's basket. There are so many great baskets the bidding will be hot!
2. PowerPoint: We need one or two people to create a power point presentation for Live Auction Items.
3. Thank you Notes: One or two volunteers to help with Thank You notes. Some of this work will be needed post Auction as well. Can be done at home. Coordinate with Lead, Margaret Mead.
4. Feature your business in an ad in the program, or congratulate a teacher, or graduating student with a picture and/or note.

#### How You Can Help the day of the Auction: (subject to change as sign ups fill)

1. Before the Auction (9:00 am start time):
  - Set Up: We need one or two more people to help transport items to the Hall at Fauntleroy, set up silent auction tables, live auction area and much more! Set up will coordinate with the decorations team and auction chair.
  - Décor: One more person to help with decorations.
2. Evening of the Auction (4:00...)
  - Cashiers: We need one more person to check guests in and out and record bids. Training will be offered one to two weeks before event.
  - Room Runners: one more person is needed to support Check In/Out, monitor silent auction tables/deliver bids to cashiers/record bids during live auction.
  - Auction Take down: we need at least three (3) more volunteers to help take décor and any remaining items belonging to the auction back to Hope. As we are not setting up tables and chairs, cleaning or taking care of the food, this should be less labor intensive than past auctions.

If you would like to help with the auction, please go to SignUp Genius to see available positions at: <https://www.signupgenius.com/go/20F0545ADA823AAFA7-60th>.

Donation procurement and advertising forms are available on the school website here:  
<https://hls.hopesattle.org/wp-content/uploads/2019/11/Procurement--Donation-request.pdf>  
<https://hls.hopesattle.org/wp-content/uploads/2019/11/Sponsorship-and-Advertisement-request.pdf>

Please email questions to [pth@hopesattle.org](mailto:pth@hopesattle.org)

We sincerely appreciate your support!

Your Auction Co-Chairs,

Heather Leaman, Ashli Brown, Melanie Fukumoto and Kristen Alsdurf