



Hybrid Learning Model Information

As we prepare for the coming school year in a pandemic, at this time, Hope Lutheran School plans to offer the hybrid model to students in grades 5-8. With larger class sizes and the ability of older students to manage their workload more independently, we feel the hybrid model will serve our older students well. Of course, this plan can and may change without notice, depending on the spread of the virus and state-wide mandates.

All students in grades 5-8 who are not enrolling in the full virtual learning model will be assigned to either Group A or Group B. Group A students will attend school in person on Mondays and Tuesdays. Group B students will attend school in person on Thursdays and Fridays. On Wednesdays, all students in grades 5-8 under the hybrid model will join in virtual chapel services and then transition to short focused specialist classes. Students will also have assigned work to complete on Wednesdays in core subject areas. On the days where the other Group is meeting in person, hybrid students will participate in virtual learning during the school day.

Students in grade 5-8 should arrive between 8:15-8:30 AM and be picked up at 3:00 PM on their in person school days. On virtual days, students will participate in school between 8:30 AM and 3:00 PM on most days.

Mrs. Okabayashi is considering hiring someone to provide childcare for students in grades 5 and 6 during the days the group is not meeting (not including Wednesdays) under the hybrid model between the hours of 8:30 AM and 3:00 PM. If this is something you think your child would be interested in at a very nominal fee, please let Mrs. O. know at kokabayashi@hopeseattle.org.

Following is information about in-class learning and virtual learning under the hybrid model, along with previously shared safety protocols for being at school.

Recordings All core teachers in grades 5-8 will be equipped with a video camera, microphone and video conferencing via Zoom. These tools will allow teachers to live stream direct instruction to students learning at home. While most sessions will be recorded, students at home are strongly encouraged to join live instruction so they can ask questions and join the classroom environment virtually. Video length will vary by subject and lesson. Some may be longer due to group discussion while others may be shorter due to direct instruction followed by individual work time. Students learning virtually should be following the same schedule as students in class. **Please note: all video recordings and live streaming are the sole property of Hope Lutheran staff and should never be recorded and/or shared, including on social media, due to curriculum copyright restrictions.**

Schoology Schoology is the learning management system we utilize in Grades 3 - 8 as the presentation is better suited for older students; Schoology integrates well with other learning platforms already in place. Teachers will post video instruction, lessons, assignments, and activities. It allows students to submit work digitally for teacher feedback and grading.

Video Instruction Guidelines The daily schedule in virtual learning will look slightly different by grade and by day. Students will need to join in each subject as it is taught (preferred) or watch the recording later. The time it takes a student to complete daily work at home will vary depending on the student.

However, since the instruction is based on live classroom instruction, please understand that virtual learning days will look more like a full school day. Students can anticipate more time spent on virtual learning as compared to last spring.

Textbooks Student textbooks and workbooks will be compiled and assigned to students. As teachers plan throughout the school year, worksheets outside of the workbooks may be assigned. Because this is a new teaching model for Hope, we anticipate that families will at times need to pick up additional items and/or print items at home.

Expectations of Students On their first day of school, all students will receive training on safety protocols established to mitigate the spread of COVID-19. Many of these protocols have been shared previously and are reviewed again on this document. Students should be prepared for school to be different than when they left last March. On virtual learning days, students should be focused on virtual learning, not completing other tasks such as making meals or snacks (scheduled breaks will be provided by following the usual school day schedule). Students should set themselves up for success by having all materials ready prior to the school day beginning as with a “normal” school day, including a snack and lunch. Students are required to leave their iPad camera on at all times and directed at the student on virtual learning days.

Dress Code Students enrolled in the hybrid model will follow standard uniform dress code guidelines while at school and standard free dress day guidelines when at home.

Items Needed On in-school days, items from home should be limited to a morning snack/lunch, a filled water bottle with labeled name, 1-2 extra face coverings, and all school materials. Please note the importance of a filled and labeled water bottle as drinking fountains will be closed and only water bottle filling stations will be open.

Items needed at home include:

- Reliable internet connection at home
- Hope-supplied iPad charged and ready to use each day
- Hope-supplied textbooks and other materials organized and ready to use each day
- Paper, pencils, and a quiet place to work at a desk or table with all materials nearby at home (bedrooms are not recommended)
- Printer, in order to print items as needed that are assigned by instructor and are not provided already

Grading Grading will be based on the same requirements and expectations as teachers at Hope normally expect. If work is not completed and submitted on time, it will be considered late and grading policies will be applied. Please note that the flexible grading policy exception offered last spring will not be in effect for the coming school year.

Attendance and Schedule Daily check-in with a teacher and daily completion of assignments will be required for attendance on virtual days. Work is to be completed and submitted by 9:00 PM on the due date unless communicated differently by the teacher. Please note that we recommend students completing school at home have a set schedule to complete school work during the day.

Parent Support Parent/guardian/other family member support will be needed, depending on the age of each student and a particular student’s ability to manage their work independently. Fifth graders may need some support and reminders to keep on task. Middle school students will typically be able to

manage their workload more independently. Please be conscious of the level of support provided by parents or other support people on assessments. Reading a question is acceptable; coaching a student in determining an answer is not advised. Quizzes, tests, and other assessment need to reflect what a child has actually learned.

Student Help and Support There will be planned time with teachers for check-in, support, guidance and administering assessments. More details of how and when this will be provided will come from your child's classroom teacher.

Tuition Tuition costs will be the same for families enrolled in the hybrid learning option as it is for in-class learning. Students learning in the hybrid model incur the same costs as student learning in class, including all supplies and learning materials for students, paying classroom teacher salaries, in addition to funding the purchase of additional technology equipment purchased by the school to ensure virtual students experience the same class load as their peers in class.

Health Screening and Drop-off Procedures On in-school days, students will arrive at designated screening points during their arrival times between 8:15-8:30 AM. Hope staff in PPE will greet each family in the car; all members in the car age 5 and older must wear face coverings. Upon greeting, students will first have their temperature taken with an infrared thermometer. *Any student with a fever of 100.4 degrees or higher will need to return home.*

According to the Department of Health, each student must be checked for signs of illness each day. Staff and students with any illness must stay home. Students/families will be asked:

1. Does your child or anyone in the household have any of the following symptoms?
 - A cough
 - Shortness of breath or difficulty breathing
 - A fever of 100.4°F or higher or a sense of having a fever
 - A sore throat
 - Chills
 - New loss of taste or smell
 - Muscle or body aches
 - Nausea/vomiting/diarrhea
 - Congestion/running nose – not related to seasonal allergies
 - Unusual fatigue
2. Has the student been in close contact with anyone with suspected or confirmed COVID-19?
3. Has the student had any medication to reduce a fever before coming to school?

If all the answers are “no”, student may proceed to the school entrance, use hand sanitizer, and go to class. Students arriving after 9:00 AM will need to ring the doorbell at the front office and may need to wait briefly for a staff person to assist with screening protocols.

Face Coverings OSPI has mandated that all students age 5 and older wear face coverings; we are requiring preschool students to wear masks as well. At this time, there are options for face coverings including cloth masks or face shields. As mentioned previously, we encourage you to have your child practice wearing a face covering now, and practice for longer and longer periods of time so they find a covering that is comfortable and they are accustomed to wearing.

Visitors to School/Volunteer Hours In general, visitors will be extremely limited in the building as we reopen. Student paperwork should be emailed if possible, or can be dropped off at the front of the school entrance on 42nd Ave SW in the drop-off bin. The exceptional approved visitor will be required to go through screening protocols. For trimester 1, volunteer (PIP) hours will be waived, with the requirement changing to 20 hours yearly for this school year only. Volunteer hour requirements for trimesters 2 and 3 will be evaluated closer to the respective trimester start dates.

Classroom Procedures During the days of in-class, classrooms will have specific protocols to follow. These include:

- Students are required to wash hands or use hand sanitizer at multiple points throughout the day (upon arrival to school, before and after going outside, before and after eating, after using the restroom, after blowing nose or sneezing at a minimum). School entrances and each classroom have hand sanitizer dispensers readily available.
- Classes will remain together as cohorts throughout the day including recess times. Different groups of classes will not be combined unless student is enrolled in K-5 extended care program.
- Students will be encouraged and reminded to allow six feet of social distancing; student desks will be arranged according to six feet social distancing protocols at all times.
- Windows will be open to allow for fresh air in classrooms.
- Students will eat snacks and lunches while socially distanced within the classroom, and tables will be cleaned before and after eating.
- Students who are purchasing lunch will have it provided in individual lunch containers.
- Cohorts will use assigned restrooms, to be shared with 1-2 other cohorts.
- Chapel services and other large group activities such as assemblies will be live streamed or cancelled until it is safe to gather in larger groups.
- PE classes will be held outside in the lowers playground as much as possible.
- Music classes will not offer singing or vocals this year until it is safe to do so.

Pick-up Procedures At pick-up, students will depart school together with their teacher to designated departure areas at 3:00 PM. Parents/guardians who arrive prior to the usual departure time may have to wait briefly for staff assistance.

Enhanced Cleaning and Disinfecting Procedures Tables and desks will be disinfected multiple times per day. High touch surfaces such as door handles, handrails, and restroom faucets will be disinfected multiple times per day. High touch surfaces on the playground will be cleaned daily. Classrooms will be thoroughly cleaned and disinfected at the end of each day by the school's professional cleaning service. In addition, Hope School has partnered with [Fikes Products & Services](#), who will use a high quality, unique electrostatic sprayer to disinfect and protect all areas weekly.

Protocol for Potential COVID-19 Symptoms at School If a student displays any symptoms listed earlier, that person will be isolated in the church nursery located off the school lobby, with supervision at a distance from the lobby. A parent or guardian will be called immediately to pick up the student, as well as siblings living in the same household, if applicable. The area will then be aired out and disinfected.

Parents/guardians of a student with potential symptoms should follow [Department of Health](#) guidelines. Family must let the school office know immediately via phone call or email if the student or other household members are diagnosed with COVID-19. If a student or staff member tests positive for COVID-19, the school will follow Department of Health guidance. Hope School will coordinate with the

Department of Health to determine if anyone in the class is a close contact; students or staff who are identified as close contacts will transition to online learning for the 14-day quarantine period.

Returning to School after Potential or Diagnosed COVID-19 Staff and students who had signs of suspected or confirmed COVID-19 can return to school when:

- At least 24 hours have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath; AND
- At least 10 days have passed since signs first showed up. OR
- It has been at least 24 hours since recovery AND a health care provider provides a note that the student does not have suspected or confirmed COVID-19.