



### *In-Class Learning Model Information*

As we prepare for the coming school year in a pandemic, at this time, Hope Lutheran School plans to offer the full in-class learning model to students in grades preschool through fourth grade. We realize that younger students learn best through hands on, live learning in class, and so we are making in class learning a priority for our younger students. Of course, this plan can and may change without notice, depending on the spread of the virus and state-wide mandates.

Half day preschool students should arrive for COVID-19 screening between 8:30-8:45 AM and will depart at 11:45 AM. Students in kindergarten through grade 3 should arrive to school for COVID-19 screening between 8:00-8:15 AM and be picked up at 2:45 PM. K-3 students will be dismissed at 11:45 AM for a previously normal "noon dismiss" day. Students in grade 4 (and up) should arrive for screening between 8:15-8:30 AM and be picked up at 3:00 PM.

Following is information about in-class learning, along with previously shared safety protocols.

**Technology** All teachers with students opting for virtual learning will be equipped with a video camera, microphone and video conferencing via Zoom. These tools will allow teachers to live stream direct instruction to students learning at home. All K-8 students learning in class will also be assigned a Hope-owned iPad for consistency between home and school. **Please note: all video recordings and live streaming are the sole property of Hope Lutheran staff and should never be recorded and/or shared, including on social media, due to curriculum copyright restrictions.**

**Seesaw and Schoology** Seesaw is a learning management system for younger grade levels; Hope utilizes it for Preschool through 2nd grade. This system has other functionalities, but will be a place for teachers to post video instruction, assignments, and activities to this platform. It will also allow students to digitally submit completed work to teachers for grading, both in class and at home. Parents may view and comment on work in their child's digital portfolio.

Schoology is the learning management system we utilize in Grades 3 - 8 as the presentation is better suited for older students; Schoology integrates well with other learning platforms already in place. Teachers will post video instruction, lessons, assignments, and activities. It allows students to submit work digitally for teacher feedback and grading.

**Expectations of Students** On their first day of school, all students will receive training on safety protocols established to mitigate the spread of COVID-19. Many of these protocols have been shared previously and are reviewed again on this document. Students should be prepared for school to be different than when they left last March.

**Dress Code** Students enrolled in in-class learning will follow the standard uniform dress code guidelines.

**Grading** Grading will be based on the usual requirements and expectations of school assignments and assessments. If work is not completed and submitted on time, it will be considered late and those grading policies will be applied. Please note that the flexible grading offered last spring will not be in effect for the coming school year even if Hope changes to a virtual learning option.

**Health Screening and Drop-off Procedures** Students will arrive at designated screening points during their staggered arrival times between 8:00-8:45 AM. K-8 families in cars should keep pulling forward until the car is at the north end of the drop-off zone on 42<sup>nd</sup> Ave SW for screening. Hope staff in PPE will greet each family in the car; all members in the car age 5 and older must wear face coverings. Upon greeting, students will first have their temperature taken with an infrared thermometer. *Any student with a fever of 100.4 degrees or higher will need to return home.*

According to the Department of Health, each student (and staff) must be checked for signs of illness each day. Staff and students with any illness must stay home. Students/families will be asked:

1. Does your child or anyone in the household have any of the following symptoms?
  - A cough
  - Shortness of breath or difficulty breathing
  - A fever of 100.4°F or higher or a sense of having a fever
  - A sore throat
  - Chills
  - New loss of taste or smell
  - Muscle or body aches
  - Nausea/vomiting/diarrhea
  - Congestion/running nose – not related to seasonal allergies
  - Unusual fatigue
2. Has the student been in close contact with anyone with suspected or confirmed COVID-19?
3. Has the student had any medication to reduce a fever before coming to school?

If all the answers are “no”, student may proceed to the school entrance, use hand sanitizer, and go to class. Students arriving after 9:00 AM will need to ring the doorbell at the front office and may need to wait briefly for a staff person to assist with screening protocols.

**Items from Home** Items from home should be limited to a morning snack/lunch, a filled water bottle with labeled name, 1-2 extra face coverings, and school materials. Please note the importance of a filled and labeled water bottle as drinking fountains will be closed and only water bottle filling stations will be open.

**Face Coverings** OSPI has mandated that all students age 5 and older wear face coverings; we are requiring preschool students to wear masks as well. At this time, there are options for face coverings including cloth masks or face shields. As mentioned previously, we encourage you to have your child practice wearing a face covering now, and practice for longer and longer periods of time so they find a covering that is comfortable and they are accustomed to wearing.

**Visitors to School/Volunteer Hours** In general, visitors will be extremely limited in the building as we reopen. Student paperwork should be emailed if possible, or can be dropped off at the front of the school entrance on 42<sup>nd</sup> Ave SW in the drop-off bin. The exceptional approved visitor will be required to go through screening protocols. For trimester 1, volunteer (PIP) hours will be waived, with the requirement changing to 20 hours yearly for this school year only. Volunteer hour requirements for trimesters 2 and 3 will be evaluated closer to the respective trimester start dates.

**Classroom Procedures** During the day, classrooms will have specific protocols to follow. These include:

- Students are required to wash hands or use hand sanitizer at multiple points throughout the day (upon arrival to school, before and after going outside, before and after eating, after using the

restroom, after blowing nose or sneezing at a minimum). School entrances and each classroom have hand sanitizer dispensers readily available.

- Classes will remain together as cohorts throughout the day including recess times. Different groups of classes will not be combined unless student is enrolled in K-5 extended care program.
- Students will be encouraged and reminded to allow six feet of social distancing; student desks will be arranged according to six feet social distancing protocols at all times.
- Windows will be open to allow for fresh air in classrooms.
- Students will eat snacks and lunches while socially distanced within the classroom, and tables will be cleaned before and after eating.
- Students who are purchasing lunch will have it provided in individual lunch containers.
- Cohorts will use assigned restrooms, to be shared with 1-2 other cohorts.
- Chapel services and other large group activities such as assemblies will be live streamed or cancelled until it is safe to gather in larger groups.
- Supplies formerly shared in class will not be separated by student.
- PE classes will be held outside in the lowers playground as much as possible.
- Music classes will not offer singing or vocals this year until it is safe to do so.

**Pick-up Procedures** At pick-up, students will depart school together with their teacher to designated departure areas at staggered times consistent with arrival times. Students will remain with their class while waiting for pickup. Parents who arrive prior to the usual departure time may have to wait briefly.

**Enhanced Cleaning and Disinfecting Procedures** Tables and desks will be disinfected multiple times per day. High touch surfaces such as door handles, handrails, and restroom faucets will be disinfected multiple times per day. High touch surfaces on the playground will be cleaned daily. Classrooms will be thoroughly cleaned and disinfected at the end of each day by the school's professional cleaning service. In addition, Hope School has partnered with [Fikes Products & Services](#), who will use a high quality, unique electrostatic sprayer to disinfect and protect all areas weekly.

**Protocol for Potential COVID-19 Symptoms at School** If a student displays any symptoms listed earlier, that person will be isolated in the church nursery located off the school lobby, with supervision at a distance from the lobby. A parent or guardian will be called immediately to pick up the student, as well as siblings living in the same household, if applicable. The area will then be aired out and disinfected.

Parents/guardians of a student with potential symptoms should follow [Department of Health](#) guidelines. Family must let the school office know immediately via phone call or email if the student or other household members are diagnosed with COVID-19. If a student or staff member tests positive for COVID-19, the school will follow Department of Health guidance. Hope School will coordinate with the Department of Health to determine if anyone in the class is a close contact and students or staff who are identified as close contacts will transition to online learning for the 14-day quarantine period.

**Returning to Hope after Potential or Diagnosed COVID-19** Staff and students who had signs of suspected or confirmed COVID-19 can return to school when:

- At least 24 hours have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath; AND
- At least 10 days have passed since signs first showed up. OR
- It has been at least 24 hours since recovery AND a health care provider provides a note that the student does not have suspected or confirmed COVID-19.