



Virtual Learning Model Information

As we plan for the coming school year in a pandemic, we realize there are families within our community who may choose the virtual learning model for their child (ren) for various reasons, regardless of the model the school decides upon. Please read through the information below and let us know if this is the option you choose for your child (ren). This model may be adjusted as needed. Please sign and return the virtual learning enrollment form to Kristen Okabayashi at kokabayashi@hopeseattle.org or mail to be received by **Monday, August 17, 2020** if you choose the virtual learning option.

Recordings All teachers with students opting for virtual learning will be equipped with a video camera, microphone and video conferencing via Zoom. These tools will allow teachers to live stream direct instruction to students learning at home. While most sessions will be recorded, students are strongly encouraged to join live instruction so they can ask questions and join the classroom environment virtually. Video length will vary by subject and lesson. Some may be longer due to group discussion while others may be shorter due to direct instruction followed by individual work time. Students learning virtually should be following the same schedule as students in class. **Please note: all video recordings and live streaming are the sole property of Hope Lutheran staff and should never be recorded and/or shared, including on social media, due to curriculum copyright restrictions.**

Seesaw and Schoology Seesaw is a learning management system for younger grade levels; Hope utilizes it for Preschool through 2nd grade. This system has other functionalities, but will be a place for teachers to post video instruction, assignments, and activities to this platform. It will also allow students to digitally submit completed work to teachers for grading, both in class and at home. Parents may view and comment on work in their child's digital portfolio.

Schoology is the learning management system we utilize in Grades 3 - 8 as the presentation is better suited for older students; Schoology integrates well with other learning platforms already in place. Teachers will post video instruction, lessons, assignments, and activities. It allows students to submit work digitally for teacher feedback and grading.

Video Instruction Guidelines The daily schedule will look slightly different by grade and by day. A normal day will begin at 8:15 AM (K-3) or 8:30 AM (grades 4-8) and end at 2:45/3:00 PM. Students will need to join in each subject as it is taught (preferred) or watch the recording later. The time it takes a student to complete daily work at home will vary depending on the student. However, since the instruction is based on live classroom instruction, please understand that it will look more like a full school day. Students can anticipate more time spent on virtual learning as compared to last spring.

Textbooks Student textbooks and workbooks will be compiled and sent home. They will be available for pick-up either at the back to school time or at a time arranged by the classroom teacher. As teachers plan throughout the school year, worksheets outside of the workbooks may be assigned. Because this is a new teaching model for Hope, we anticipate that families will at times need to pick up additional items and/or print items at home.

Expectations of Students Students should be focused on virtual learning, not completing other tasks such as making meals or snacks (scheduled breaks will be provided by following the usual school day

schedule with recess and lunch). Students should set themselves up for success by having all materials ready prior to the school day beginning as with a “normal” school day, including a snack and lunch. Students are required to leave their iPad camera on (or camera on from a different device if applicable) at all times and directed at the student.

Dress Code Students in virtual learning may follow the standard free dress day dress code standards.

Items Needed at Home

Items needed at home include:

- Reliable internet connection
- Home-supplied iPad charged and ready to use each day
- Home-supplied textbooks and other materials organized and ready to use each day
- Paper, pencils, and a quiet place to work at a desk or table with all materials nearby (bedrooms are not recommended)
- Printer, in order to print items as needed that are assigned by instructor and are not provided already

Grading Grading will be based on the same requirements and expectations of in-school assignments and assessments. If work is not completed and submitted on time, it will be considered late and grading policies will be applied. Please note that the flexible grading policy exception offered last spring will not be in effect for the coming school year.

Attendance and Schedule Daily check-in with a teacher and daily completion of assignments will be required for attendance. Work is to be completed and submitted by 9:00 PM on the due date unless communicated differently by the teacher. Please note that we recommend students completing school at home have a set schedule to complete school work during the day.

Parent Support Parent/guardian/other family member support will be needed, depending on the age of each student and a particular student’s ability to manage their work independently. Students in grades K-2 will likely need parents to be more available and provide help and guidance while students work. Intermediate grades may need some support and reminders to keep on task. Middle school students will typically be able to manage their workload more independently. Please be conscious of the level of support provided by parents or other support people on assessments. Reading a question is acceptable; coaching a student in determining an answer is not advised. Quizzes, tests, and other assessment need to reflect what a child has actually learned.

Student Help and Support There will be planned time with teachers for check-in, support, guidance and administering assessments. More details of how and when this will be provided will come from your child’s classroom teacher.

Tuition Tuition costs will be the same for families selecting the virtual learning option as it is for in-class learning. Students learning virtually incur the same costs as student learning in class, including all supplies and learning materials for students, paying classroom teacher salaries, in addition to funding the purchase of additional technology equipment purchased by the school to ensure virtual students experience the same class load as their peers in class.