

# PARENTS & TEACHERS HOPE

HOPE LUTHERAN SCHOOL

PTH General Meeting  
September 29, 2020 at 7:00 PM

**Board in Attendance:** Ashli Brown, Kathryn Danielson, Melanie Fukumoto, Chandra Hoover, Heather Leaman, Mary Norton, Jen Rice

**Absent:** Tashena Shelland

**Start:** 7:04 PM

Opening Prayer – Mrs. Kristen Okabayashi

Introduction – Heather Leaman

- Introduced current board members, teacher liaison

Principal's Report – Kristen Okabayashi

- Curriculum night was well attended
- Thanks to Ashli & Heather & kids for assembling the goodie bags that went to each student
- COVID protocols reminder was sent home
  - Uptick in testing (1 first week, 9 this week. adults and kids) as people are being extra cautious
  - Kids are keeping masks on during the day. All are doing very well with it.
- Shari Wallace (Office Manager) is out with a broken knee. Rachel Couwenberg has been fills in on Wednesdays and is now covering the front desk more

SCRIP – Sonjia Barker

- *Slides attached to minutes*
- Purchase gift cards at full value and Hope receives a percentage.
  - Anyone can order Scrip through the office, app, or website
  - Use shopwithscrip.com or the RaiseRight app
  - You can also order gift cards delivered to your house (for a small fee)
- If you use Amazon, use smile.amazon.com and designate Hope Lutheran as your charity. Hope receives a percentage of purchases.
- Hope School is having a contest from September 1 thru October 31. For every \$20 purchase, you are entered to win a \$50 Visa gift card

Fundraising

- Last spring, Hope held its bi-annual auction before COVID. Total raised was just over \$44,000
  - 2021-2022 is the next auction year
- PTH not hosting as many fundraisers this year but looking at virtual options and possible in-person for the spring
  - Fundraising still needs to happen this year to maintain PTH's budget
  - Ideas include a general ask and virtual fun run
  - Open to other ideas, large or small! Email [pth@hopeseattle.org](mailto:pth@hopeseattle.org) with ideas.
  - East Coast trip also fundraises throughout the year but is currently on hold
- This spring would have been the 2<sup>nd</sup> Annual Arts Walk but that has been postponed

- Next year is Auction year so start thinking ahead and how to get involved now

#### PIP or Parent Involvement Program

- Reduced hours this year but are still required. Hours for the first trimester are waived
- Hours can be submitted to Shari
  - You earn 1 hour just for attending the General Meeting
  - Look for opportunities in Words of Hope
  - Purchase \$200 of Scrip in a month and earn 1 hour of PIP

#### Room Parents

- Room Parents serve as another form of communication between PTH and classes
- If you would like to be a room parent rep for PTH, contact [pth@hopeseattle.org](mailto:pth@hopeseattle.org)

#### Treasurer's Report – Kathryn Danielson

- *Proposed 2020-2021 budget attached to minutes*
- Current budget is around \$54,000 (Scrip \$2000, Checking \$52,600)
- Budget Updates
  - There is a significant trim of line items including activities and some events (around half)
  - School absorbed many administrative expenses and basic operation costs previously covered by PTH
  - Remaining expenses still include community events, class funds, electives, etc
- Move to approve budget as presented – MOTION PASSED
  - Sonjia B. motioned; Mary L. seconded

#### PTH Board Members

- Member-at-Large: four spots; 1-year term; earn half PIP with participation
  - Voted to approve 2 open member-at-large positions
    - Approved Melanie Fukumoto and Chandra Hoover
  - Still 1 open member-at-large open
    - Patrice Lynds volunteered and was approved
- Two positions will open next year as terms are up
  - Treasurer: 2-year term
  - Secretary: 2-year term

Next PTH General Meetings will be held in January and April/May (depending on East Coast trip)

- PTH hosts 3 General Meetings per school year

ADJOURNED 7:49 PM

*Attached: Scrip presentation slides, 2020-2021 Proposed PTH Budget*



## Shop With Scrip

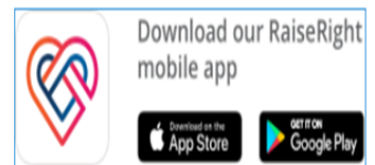


- [Gift card fundraising](#)
- Many ways to order:
  - ShopwithScrip.com
  - Paper order form (available Hope's website under Parents>Scrip)
  - RaiseRight App
- Enrollment Code: **1C27LC3812L43**

## ShopwithScrip has a (new) App!

ShopwithScrip has an App for that!

- [Tutorial for Signing Up with RaiseRight](#)
- Bonus Fest is coming!
  - Weekends from October 9-31
- Contest



1C27LC3812L43

**PTH 2020-2021 PROPOSED BUDGET**

**ORDINARY INCOME/EXPENSE**

<b>TRANSFER From 2019-2020</b>				\$ -	\$52,986.65	\$ -
<b>FALL FUNDRAISERS</b>				<b>Budget</b>	<b>Actual</b>	<b>Difference</b>
<b>TBD</b>	<b>FALL FUNDRAISER</b>	FALL FUNDRAISER RECEIPTS				
		FALL FUNDRAISER EXPENSES				
		<b>Fall Fundraiser Net Income</b>	\$ -	\$-		
<b>NOV/DEC</b>	<b>FAMILY DANCE</b>	FAMILY DANCE RECEIPTS	\$ -		\$ -	
		FAMILY DANCE EXPENSES	\$ -		\$ -	
		<b>Family Dance Net Income</b>	\$ -	\$-	\$ -	
<b>WINTER FUNDRAISERS</b>						
<b>MARCH</b>	<b>MIDDLE SCHOOL DANCE</b>	MIDDLE SCHOOL DANCE RECEIPTS				
		MIDDLE SCHOOL DANCE EXPENSES				
		<b>Middle School Dance Income</b>	\$ -	\$-		
<b>SPRING FUNDRAISERS</b>				<b>Budget</b>	<b>Actual</b>	<b>Difference</b>
<b>TBD</b>	<b>PTH FUN RUN</b>	FUN RUN RECEIPTS	\$ 10,000.00	\$ -	\$ 10,000.00	
		FUN RUN EXPENSES	\$ (350.00)	\$ -	\$ (350.00)	
		<b>Fun Run Net Income</b>	\$ 9,650.00	\$ -	\$ 9,650.00	
<b>OTHER INCOME:</b>				<b>Budget</b>	<b>Actual</b>	<b>Difference</b>
	eSCRIP		\$ 500.00		\$ 500.00	
	SCRIP CARDS		\$ 500.00		\$ 500.00	
<b>TOTAL INCOME</b>				\$ 10,650.00	\$-	\$ 10,650.00

**GENERAL EXPENSES**

<b>PROGRAM ENHANCEMENT/EXTRA-CURRICULAR PROGRAMS</b>				<b>Budget</b>	<b>Actual</b>	<b>Difference</b>
	Glee		\$ -	\$ -	\$ -	
	Drama		\$ -	\$ -	\$ -	
	L.E.S.T ENHANCEMENT FUND		\$ -	\$ -	\$ -	
	YEAR END READING INCENTIVE		\$ -	\$ -	\$ -	
	SCIENCE VAN/ASSEMBLIES (Biannual- NEXT 2021)		\$ 1,600.00	\$ -	\$ 1,600.00	
	<b>Total Program Enhancement</b>		\$ 1,600.00	\$ -	\$ 1,600.00	
<b>CLASSROOM ENHANCEMENT</b>				<b>Budget</b>	<b>Actual</b>	<b>Difference</b>
	PK3		\$ 500.00		\$ 500.00	
	PK4 - Orcas		\$ 500.00		\$ 500.00	
	PK4- Sea Turtles		\$ 500.00		\$ 500.00	
	Kindergarten		\$ 500.00		\$ 500.00	
	1st Grade		\$ 500.00		\$ 500.00	
	2nd Grade		\$ 500.00		\$ 500.00	
	3rd Grade		\$ 500.00		\$ 500.00	
	4th Grade		\$ 500.00		\$ 500.00	
	5th Grade		\$ 500.00		\$ 500.00	
	6th Grade		\$ 500.00		\$ 500.00	
	7th Grade		\$ 500.00		\$ 500.00	
	8th Grade		\$ 500.00		\$ 500.00	
	Middle School Electives		\$ 600.00		\$ 600.00	
	Art		\$ 500.00		\$ 500.00	
	Music		\$ 500.00		\$ 500.00	
	Physical Education (K-8)		\$ 500.00		\$ 500.00	
	Technology Lab (1-8)		\$ -		\$ -	
	Library		\$ -		\$ -	

	NILD/Resource			\$	400.00		\$	400.00
	ESC Program			\$	-		\$	-
	SCHOOL TECHNOLOGY FEES (COMPUTERS)			\$	4,000.00		\$	4,000.00
	<b>Total Classroom Enhancement</b>			\$	<b>12,500.00</b>	\$	<b>-</b>	\$ <b>12,500.00</b>
<b>RECOGNITION/CELEBRATION</b>					<b>Budget</b>		<b>Actual</b>	<b>Difference</b>
	Eight Grade Reception			\$	1,000.00		\$	1,000.00
	Teacher's Appreciation Week			\$	1,500.00		\$	1,500.00
	Graduation Award			\$	200.00		\$	200.00
	<b>Total Recognition/Celebration</b>			\$	<b>2,700.00</b>	\$	<b>-</b>	\$ <b>2,700.00</b>
<b>SOCIAL/FELLOWSHIP</b>					<b>Budget</b>		<b>Actual</b>	<b>Difference</b>
	West Seattle Parade			\$	500.00		\$	500.00
	Back to School Event			\$	1,200.00		\$	1,200.00
	Boohoo/Yahoo Social			\$	600.00		\$	600.00
	Class Parties (\$150.00 PER CLASS)			\$	1,800.00		\$	1,800.00
	Donuts with Dad			\$	300.00		\$	300.00
	Muffins with Mom			\$	300.00		\$	300.00
	Coffee with Kristen			\$	150.00		\$	150.00
	Grandparents Day			\$	600.00		\$	600.00
	<b>Total Social/ Fellowship</b>			\$	<b>5,450.00</b>	\$	<b>-</b>	\$ <b>5,450.00</b>
<b>SCHOOL &amp; ADMINISTRATIVE SUPPORT</b>					<b>Budget</b>		<b>Actual</b>	<b>Difference</b>
	Bank Charges/QuickBooks fees			\$	510.00		\$	510.00
	PTH Insurance			\$	500.00		\$	500.00
	Childcare for PTH General Meetings			\$	100.00		\$	100.00
	National Lutheran School Week			\$	-		\$	-
	Teacher Educational Development			\$	-		\$	-
	School Reach/Messenger Program *remove in 2021/22			\$	550.00		\$	550.00
	Teacher Stipend			\$	2,500.00		\$	2,500.00
	PTH Special Project/Slush			\$	1,500.00		\$	1,500.00
	<b>Total School Admin Support</b>			\$	<b>5,660.00</b>	\$	<b>550.50</b>	\$ <b>5,109.50</b>
<b>TOTAL EXPENSE</b>					<b>\$ 27,910.00</b>	\$	<b>550.50</b>	\$ <b>27,359.50</b>
<b>NET ORDINARY INCOME</b>						\$	<b>\$-</b>	
<b>NET INCOME</b>				\$	<b>(17,260.00)</b>	\$	<b>-</b>	\$ <b>(16,709.50)</b>