

PARENTS & TEACHERS HOPE

HOPE LUTHERAN SCHOOL

PTH General Meeting
May 25, 2021 at 7:00 PM

Board in Attendance: Ashli Brown, Kathryn Danielson, Melanie Fukumoto, Chandra Hoover, Heather Leaman, Patrice Lynds, Mary Norton, Jen Rice

Absent: Tashena Shelland

Start: 7:05 PM

Welcome – Heather Leaman

- Introduced current board members, teacher liaison

Opening Prayer

Principal's Report – Kristen Okabayashi

- Thank you on behalf of teachers and staff (Teacher Appreciation Week) Lunch was delicious and everyone felt so appreciated
- Jennifer Neafcy was hired as the Assistant Principal
- Currently going through the hiring process for teacher positions
 - Lisa Meyer (7th grade) and Lisa Richardson (5th grade) not returning next year

Treasurer's Report – Kathryn Danielson

- See budget attached
 - Scrip Balance: \$2,506.61
 - Checking Balance: \$47,904.86
- End of June – close books
 - Collecting end of year receipts from teachers
- Budget Updates
 - No fundraisers this year but will need some next year to maintain budget
 - Considering a general ask
- Treasure position open in the fall
 - There are potential candidates but none in attendance today

Fundraising

- Next year is an auction year
- Hoping for a few more fundraisers to supplement budget

PTH Board Members

- Secretary and Treasurer positions open as well as Member-at-Large
 - Heather reviewed position descriptions and Jen and Kathryn gave a quick overview of spots
 - 2022-2023 President and Vice President openings
- Secretary: Lebryna Ishii nominated and motioned passed
- Member-at-Large: Amy Loftis nominated and motion passed

ADJOURNED 7:22 PM

PTH 2020-2021 BUDGET

ORDINARY INCOME/EXPENSE					
TRANSFER From 2019-2020			\$ -	\$52,986.65	\$ -
FALL FUNDRAISERS			Budget	Actual	Difference
TBD	FALL FUNDRAISER				
	FALL FUNDRAISER RECEIPTS			\$ 875.30	
	FALL FUNDRAISER EXPENSES				
	Fall Fundraiser Net Income		\$ -	\$-	
NOV/DEC	FAMILY DANCE				
	FAMILY DANCE RECEIPTS		\$ -		\$ -
	FAMILY DANCE EXPENSES		\$ -		\$ -
	Family Dance Net Income		\$ -	\$-	\$ -
WINTER FUNDRAISERS					
MARCH	MIDDLE SCHOOL DANCE				
	MIDDLE SCHOOL DANCE RECEIPTS				
	MIDDLE SCHOOL DANCE EXPENSES				
	Middle School Dance Income		\$ -	\$-	
SPRING FUNDRAISERS			Budget	Actual	Difference
TBD	PTH FUN RUN				
	FUN RUN RECEIPTS	\$ 10,000.00	\$ -		\$ 10,000.00
	FUN RUN EXPENSES	\$ (350.00)	\$ -		\$ (350.00)
	Fun Run Net Income	\$ 9,650.00	\$ -		\$ 9,650.00
OTHER INCOME:			Budget	Actual	Difference
	eSCRIP	\$ 500.00	\$ 9.43		\$ 490.57
	SCRIP CARDS	\$ 500.00			\$ 500.00
	Carryover from 2020 auction	\$ -	\$ 185.00		\$ (185.00)
TOTAL INCOME			\$ 10,150.00	\$-	\$ 9,955.57

GENERAL EXPENSES

PROGRAM ENHANCEMENT/EXTRA-CURRICULAR PROGRAMS			Budget	Actual	Difference
	Glee	\$ -	\$ -		\$ -
	Drama	\$ -	\$ -		\$ -
	L.E.S.T ENHANCEMENT FUND	\$ -	\$ -		\$ -
	YEAR END READING INCENTIVE	\$ -	\$ -		\$ -
	SCIENCE VAN/ASSEMBLIES (Biannual- NEXT 2021)	\$ 1,600.00	\$ -		\$ 1,600.00
	Total Program Enhancement	\$ 1,600.00	\$ -		\$ 1,600.00
CLASSROOM ENHANCEMENT			Budget	Actual	Difference
	PK3 - Sea Stars	\$ 500.00	\$ 493.41		\$ 6.59
	PK4 - Orcas	\$ 500.00	\$ 292.51		\$ 207.49
	PK4- Sea Turtles	\$ 500.00			\$ 500.00
	Kindergarten	\$ 500.00			\$ 500.00
	1st Grade	\$ 500.00			\$ 500.00
	2nd Grade	\$ 500.00			\$ 500.00
	3rd Grade	\$ 500.00			\$ 500.00
	4th Grade	\$ 500.00	\$ 25.00		\$ 475.00
	5th Grade	\$ 500.00			\$ 500.00
	6th Grade	\$ 500.00			\$ 500.00
	7th Grade	\$ 500.00	\$ 488.88		\$ 11.12
	8th Grade	\$ 500.00	\$ 453.17		\$ 46.83
	Middle School Electives	\$ 600.00	\$ 600.00		\$ -
	Art	\$ 500.00			\$ 500.00
	Music	\$ 500.00			\$ 500.00
	Physical Education (K-8)	\$ 500.00	\$ 48.47		\$ 451.53
	Technology Lab (1-8)	\$ -			\$ -
	Library	\$ -			\$ -
	NILD/Resource	\$ 400.00	\$ 400.00		\$ -
	ESC Program	\$ -			\$ -
	SCHOOL TECHNOLOGY FEES (COMPUTERS)	\$ 4,000.00	\$ 4,000.00		\$ -
	Total Classroom Enhancement	\$ 12,500.00	\$ 6,801.44		\$ 5,698.56
RECOGNITION/CELEBRATION			Budget	Actual	Difference
	Eight Grade Reception	\$ 1,000.00	\$ 144.78		\$ 855.22
	Teacher's Appreciation Week	\$ 1,500.00			\$ 1,500.00
	Graduation Award	\$ 200.00			\$ 200.00
	Total Recognition/Celebration	\$ 2,700.00	\$ 144.78		\$ 2,555.22
SOCIAL/FELLOWSHIP			Budget	Actual	Difference
	West Seattle Parade	\$ 500.00			\$ 500.00
	Back to School Event	\$ 1,200.00	\$ 785.32		\$ 414.68
	Boohoo/Yahoo Social	\$ 600.00			\$ 600.00
	Class Parties (\$150.00 PER CLASS)	\$ 1,800.00	\$ 49.55		\$ 1,750.45
	Donuts with Dad	\$ 300.00			\$ 300.00
	Muffins with Mom	\$ 300.00			\$ 300.00
	Coffee with Kristen	\$ 150.00			\$ 150.00
	Grandparents Day	\$ 600.00			\$ 600.00
	Total Social/ Fellowship	\$ 5,450.00	\$ 834.87		\$ 4,615.13
SCHOOL & ADMINISTRATIVE SUPPORT			Budget	Actual	Difference
	Bank Charges/QuickBooks fees	\$ 510.00	\$ 423.16		\$ 86.84
	PTH Insurance	\$ 500.00			\$ 500.00
	Childcare for PTH General Meetings	\$ 100.00			\$ 100.00
	National Lutheran School Week	\$ -			\$ -
	Teacher Educational Development	\$ -			\$ -
	School Reach/Messenger Program* to be transferred to school b	\$ 550.00	\$ 550.50		\$ (0.50)
	Teacher Stipend	\$ 2,500.00			\$ 2,500.00
	PTH Special Project/Slush	\$ 1,500.00	\$ 875.30		\$ 624.70
	Total School Admin Support	\$ 5,660.00	\$ 1,848.96		\$ 3,811.04
OTHER UNCATEGORIZED EXPENSE			Budget	Actual	Difference
	Carryover from 2020 auction - décor	\$ -	\$ 257.13		\$ 257.13
TOTAL EXPENSE			\$ 27,910.00	\$ 9,630.05	\$ 18,279.95