



Hope Lutheran School
Seattle, Washington
Middle School Teacher Specialist Job Description

Job Summary

The part-time middle school teacher specialist will creatively teach three classes of up to 24 students core subjects of either history or language arts. Teacher will serve in a vibrant faith-filled environment with a strong commitment to excellent academics and working together as a team with students, families, and staff.

Qualifications:

- 1) Holds Bachelor or Master's Degree in Teaching, certified by the State of Washington
- 2) Experience in teaching; be able to relate well to young children and adults
- 3) Christian by faith and example; demonstrates a lifestyle that reflects a living, growing relationship with Christ
- 4) Flexible and willing to work cooperatively with other teachers
- 5) Professional in appearance and dress
- 6) Strong communicator both verbal and written

Job Responsibilities:

- 1) Develops and teaches relevant education curriculum and other subjects as applicable to middle school students
- 2) Responsible for keeping accurate grading records for each student and reporting these grades at appropriate times
- 4) Is effective and fair in classroom management
- 5) Attends faculty meetings, teachers conferences, and other meetings as requested

Communication:

- 1) Communicate clearly with parents as needed
- 2) Assist in public relations events and special school events such as open houses as needed

Health and Safety:

- 1) Conduct disaster and fire drills with the school
- 2) Be responsible for the order and cleanliness of the classroom/school; follow all health protocols as needed

Personnel:

- 1) Be aware of and comply with all personnel policies
- 2) Treat each person with dignity and respect